

CPAA Operational Plan (COVID-19)



CPAA understands the serious impact Coronavirus (COVID-19) is having on our community. Throughout the COVID-19 pandemic, the CPAA team has relied on the guidance provided by the Centers for Disease Control and Mecklenburg County Department of Public Health recommendations regarding operations. We will continue to evaluate such information and make informed decisions that uphold our standards while focusing on the health and wellbeing of our dance family.

We understand the importance of maintaining as much normalcy as possible for our kids; therefore, as we embark on a new dance season, we will remain optimistic and inspired to share the art of dance with our students both in-person and virtually. Parents who are not ready for their kids to resume in-person classes can have their child participate in online classes from home during the same scheduled class time as in-person classes. You may switch to either option at any time, just remember, in-person classes will be limited and filled on a first-come, first-served basis.

As we navigate this challenging time, CPAA pledge to continue to operate and provide the very best in dance education. As leaders, we promise to make informed and responsible decisions maintaining the wellbeing of our students and entire dance family as our top priority. We pledge to continue to be innovative in our approach and keep our students motivated, engaged, and dancing regardless of our circumstances. Below is our operational framework for navigating COVID-19. Please note this framework will evolve as additional information is released over the coming months.

Our Planning Assumptions

- The pandemic will remain prevalent in our community throughout the dance season.
- We will likely be disrupted at some point during the year, either by a state or local directive or by an outbreak of COVID-19 in our community.
- Though in-person instruction is preferred, we have developed and will deliver virtual instructions that will provide value and normalcy to our students in the event of a closure.
- We will work meticulously to protect the health and well-being of our dance family.
- All members of the CPAA dance family, including staff, dancers and parents will be transparent and communicate any exposure to COVID-19 in an effort to keep our dance community safe and healthy.

CPAA Staff Member Expectations

- All staff members will self-screen prior to leaving home. Self-screening shall include checking temperature, and checking for symptoms including cough, shortness of breath, gastrointestinal symptoms, abdominal pain, unexplained rash, new loss of taste/smell, muscle aches, or any other symptoms that feel like a cold. Staff members are required to stay at home if they have a fever of 99.4°F or above or any other signs of illness.
- Staff member will be temperature checked prior to entering the studio.
- Staff will be required to wear a mask except when giving instruction within their personal dance space. Mask must be worn when giving individual critiques.
- Staff exposed to an individual testing positive for COVID-19 must quarantine 14 days or provide a negative COVID-19 test prior to returning to the studio.
- Instruction will be contactless for the foreseeable future. All instruction will be delivered verbally.

CPAA Family Expectations and Guidelines

ARRIVAL & PICK-UP

Before You Leave your home

Parents are encouraged to self-screen their child at home, prior to coming to the studio. Self-screening shall include checking temperature, and checking for symptoms including cough, shortness of breath, gastrointestinal symptoms, abdominal pain, unexplained rash, new loss of taste/smell, muscle aches, or any other symptoms that feel like a cold. Any child with a fever of 99.4°F or above or any other signs of illness should stay home. Students who stay home are encouraged to participate in class remotely.

Curbside Drop-off

- Children will be dropped off at curbside and greeted by a CPAA staff member. Parents, caregivers, siblings and or guests arriving/dropping off students will remain in their vehicles. Please arrive 10 minutes prior to class to complete all COVID-19 safety protocols.
- Parents of preschool students will be allowed to walk their student to the classroom door until the student feels comfortable with his/her teacher. A mask must be worn at all times.

- Students will be temperature checked prior to exiting the vehicle. Students will not be allowed in the studio with a temperature of 99.4°F or higher.
- All outerwear (jackets, hats, pull-over hoodies) must be left in the vehicle.
- Children will not be allowed into the building carrying a backpack or school supplies.
- Children must remove their street shoes and place them on the shoe rack at the entrance of the studio. **Please do not wear your dance shoes outside. This includes your hip hop shoes. All dance shoes should ONLY be worn in the studio.**
- Children will enter the building wearing a mask and their dance clothes. Children will not be allowed to change clothes between classes. Shoes for additional classes should be carried in a personal/mini plastic crate (Dimensions: 9 x 7.88 x 6.13) which will be carried into the dance room, used to hold student's belongings during class, and carried out when the student leaves (**Please label your child's crate with their first and last name and sanitize their crate at home each week following class. Crates can be purchased at Amazon, Target, and Walmart.**)
- Water bottles may be brought to class if they have a cover and are labeled with the child's first and last name.
- All personal items including crates, masks, shoes, and water bottles must be labeled with child's first and last name. (**Please sanitize all items at home each week following class.**)
- Children will maintain proper social distance as they enter the studio.
- They will be greeted by their instructor upon entry.

Curbside Pick-Up

Students will be escorted outside for curbside pick-up. It is imperative that each student is picked up on time to limit contact with the next class, and for our staff to remain free to clean the studio. If a student's ride is going to be late due to unavoidable circumstances, the office must be notified as soon as possible. The student will remain in a designated indoor area (breakroom) away from groups. Frequent late pick-ups must be avoided. **Please place a name tag with your student's name in large print in your car window.** This will expedite pickup.

IN-CLASS PROTOCOL

- Hand sanitizer stations are on the walls outside of each dance space. Children will be required/instructed to use hand sanitizer before entering their dance space.
- Once in the space, students will be instructed to place their crate in a designated area inside the classroom
- All personal items will be kept inside the crate during class when not in use
- Children will put their dance shoes on upon entering their classroom
- Children will refrain from any physical contact and maintain six feet social distance during class
- Floors are marked with signage to indicate proper social distance
- Students will be permitted to remove masks while dancing, maintaining six feet social distancing
- All staff will wear a mask while helping students put their shoes on and during individual instruction.
- The studio cannot exceed the child to staff ratios permitted by the state. If space permits, we will add additional classes as needed.
- Students will be allowed to go to the bathroom one at a time. CPAA staff will be available to assist when needed. Please encourage your child to wash their hands after each bathroom use. Hand Sanitizer must be used prior to re-entering the dance space.

Considerations for Possible Positive COVID-19 Cases

- If a student begins exhibiting symptoms after they arrive to class, they will be removed from the classroom, a parent will be contacted and will wait in a designated area (breakroom) away from groups.
- Our office staff will notify parents by email of possible exposure, and any confirmed cases of COVID-19. Parents must always keep their contact information up to date in our customer portal.
- Symptomatic children and staff will be required to take a 14-day leave of absence, and a doctor's note will be required to return to in-person dance classes.
- CPAA will notify all studio families and local health officials about large increases in child and staff absences or substantial increases in respiratory illnesses (like the common cold or the "flu," which have symptoms similar to symptoms of COVID-19).

CLEANING PROTOCOL

- Ballet barres will be sanitized after each class.
- Bathrooms and the lobby will be wiped down and sanitized several times throughout the day.
- All areas of the dance studio will be thoroughly cleaned every night after closing.
- UV Lights have been used for years to disinfect and kill viruses. They are used in hospitals, wastewater treatment plants and food preparation facilities. UV lamps will be used nightly to disinfect all areas of the studio. These lights will be scheduled for automatic disinfecting after hours when everyone is out of the building.
- The studio will be cleaned professionally 2-3 times a week.
- The studio will be sanitized weekly with a Disinfectant Fogger.